

APPLICATION PROCESS

1 REGISTER

- **Participants Review Program Guidebook & available resources**
- **Contractors Review Program Guidebook & available resources**
- **Participants Register in Program Portal**
- **Contractors Register in Program Portal**
 - ▶ ERA will review and provide approval for Eligible Contractors

2 APPLY FOR PRE-APPROVAL

- **Participants Initiate Application**
 - ▶ Provide basic project information
 - ▶ Assign an eligible contractor
- **Contractors Complete Application**
 - ▶ Provide project details and documentation
- **Participants Submit Pre-Approval**
 - ▶ Review, confirm accuracy and submit Pre-Approval Application
- ▶ **ERA PROVIDES PRE-APPROVAL NOTICE**
- **Participants Accept Terms**
 - ▶ Review Application Summary, Pre-Approval Notice and accept Terms & Conditions Program

3 PROJECT INSTALLATION

- **Participants Initiate and Complete Project Installation**
 - ▶ Purchase & install all associated equipment

4 POST-PROJECT SUBMISSION

- **Participants Initiate Post-Project Submission**
 - ▶ Notifies ERA project is complete and begins review process
- **Contractors Complete Post-Project Application**
 - ▶ Submit all required documentation
- **Participants Submit Post-Project Application**
 - ▶ Review, confirm accuracy and submit post-project application
- ▶ **ERA PROVIDES FINAL APPROVAL NOTICE**

5 RECEIVE INCENTIVE

- **Participants Provide Banking Information**
 - ▶ Provide participant information or assign incentives to contractor
- ▶ **INCENTIVE PAYMENT ISSUED**