

Annex 3: Template for full proposal

- 1. Publishable summary of the project (max. 1 page)**
- 2. Scientific, technological and commercial objectives and challenge (max. 2 pages)**

Give evidence relating to the scientific, technological and commercial objectives and challenges of the project, outlining:

- *Overall aims and objectives of the projects,*
- *Key targets to be achieved in the project*
- *Technology Readiness Levels including a short justification*
- *Scientific, technical and commercial challenges*

- 3. Technical and scientific description of the project**

Describe:

- *State-of-the-art*
- *Innovation of your approach*
- *Technical milestones and expected results*
- *Methodologies and technologies utilised to obtain goals*
- *Recent research relevant to the project undertaken by the consortium partners*
- *Clear definition of the national subprojects (detailed description of activities performed in each country)*

- 4. Outline of Work Plan (page limits for 3. And 4. together: max. 30 pages, large projects may use up to 65 pages)**

Please outline the following clearly:

- *Project structure*
- *Individual work package description with person-months per work package and partner*
- *Milestones, deliverables and time schedule, including Gantt chart*
- *Role of each partner; relevant expertise, resources, manpower, costs*
- *Monitoring and management of the project*

- 5. Relevance to ACT objective of accelerating and maturing CCS technology and transnational added value (max. 2 pages)**

Please outline:

- *Relevance of the project to the ACT objective of accelerating and maturing CCS technology*
- *Scientific/technical/industrial/commercial expertise of the consortium partners which is relevant for the success of the project*
- *Value of national subprojects*
- *Added value of transnational cooperation*

6. Risks and mitigation measures (max. 2 pages)

Please outline for your project the most relevant risks (technical, economical, commercial, organizational and political), their severity, and preventive and mitigation measures.

7. Status of Consortium Agreement (max. ½ page)

Give a brief outline of the consortium agreement. Include whether the Consortium Agreement is at the initial or final draft stage or is in the process of being signed. Give an indication as to the expected date of agreement signature.

8. Further information

a) Experience of participants (max. 1 pages per partner. In addition, max. 4 CV's per partner. Max. 2 pages per CV)

Brief additional profile information (CVs, relevant professional experience etc.) of all partners (Principal investigators) together with lists of up to 5 recent publications, description of companies or institutions.

b) Main facilities, equipment (max. ½ page)

If applicable, a description of significant facilities and large-scale equipment available to the consortium that is necessary to fulfil the aims of the project.

c) Tables regarding project cost and requested funding

The tables should give total costs and requested funding for each partner and the consortium as a whole. Any non-personnel line item of more than €50.000 requires an explanation. Also, additional (expected) sources of funding should be specified.

Please use the table in Annex 4. for budgeting

d) Letters of Intent (LoI) from each partner (max. 2 pages per partner)

Should express the partner's role and contribution in-cash and in-kind in the project.

e) Plan for hosting a knowledge sharing workshop (for large projects only, 2 pages)

A plan and site for hosting one of the annual knowledge-sharing workshops should be included in the full proposal. This plan is subject to modification after consultation with the funding agencies of ACT.